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Lincoln Elementary School District No. 27 Adams Elementary School 2023 Reroof A/E #:26351422 Thursday, February 16, 2023 11:30 a.m. at Adams Elementary School **PRE-BID MEETING MINUTES**

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

- 1. Weather conditions 38°F and light rain
- 2. All meeting participants went onto the roof.
- 3. Question came up about the location of the specified cover boards. It is specified to be foamed on the existing BUR roof after the pea gravel has been power swept as much as possible. One attendee suggested that the ISO should be foamed on to the remaining BUR, and the cover board should be placed on top of the ISO insulation. This will be studied and will be reported on the coming Addenda. The architect stated that the 20-year warranty will dictate the location of materials.
- 4. Kent Froebe, District Superintendent, stated that the bids were received for the RTU's to be put on the roof. There will be six units. The six new RTU's will be exactly the same as the two white RTU's currently on the roof. What is on the roof will be the exchanger and the distribution will be another unit located inside the building (6 total).

The only hole needed to be cut is for a 4" PVC pipe at each RTU, hooked on the top to prevent water from entering. Lincoln Heating & Cooling would like the roofing company to cut the 4" hole near each of the 6 RTU's (exact location to be established by Lincoln Heating & Cooling 217-735-5835). The roofing company needs to provide round rubber flashing around each 4" PVC pipe. This description and a plan showing the location of the 6 new RTU's will be in an addendum, hopefully released tomorrow. The owner of Lincoln Heating & Cooling has all the parts in stock and plans on starting work the first available day after the school dismisses for the summer.

Bids are due by 11:00 a.m. Thursday, February 23, 2023 (prevailing time).

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.

RANDALL E. MIDDLETON, ARCHITECT MIDDLETON ASSOCIATES, INCORPORATED REM/jlh

Attachment: Attendance Sheet

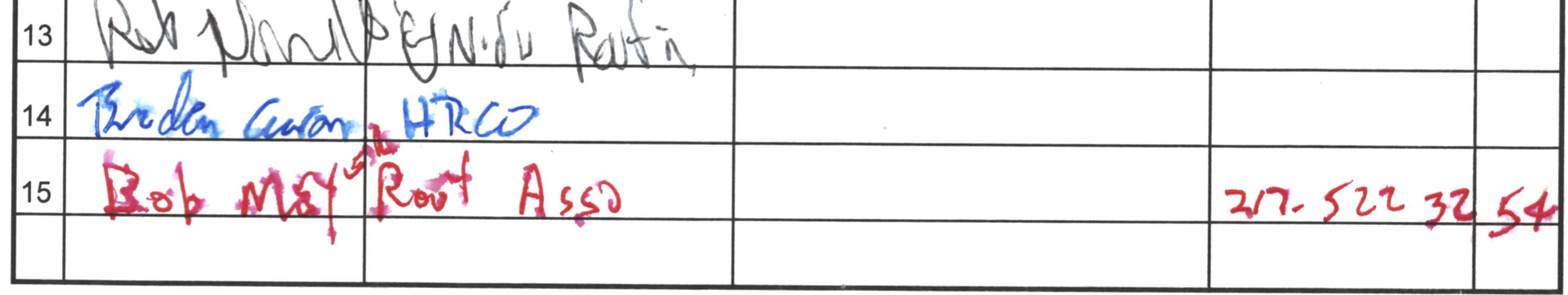
ATTENDANCE RECORD

Pre-Bid Meeting: A/E #26351422 Adams Elementary 2023 Reroof

Thursday, February 16, 2023 11:30 a.m.

Adams Elementary School

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| | Name | Representing | Email Address | Phone | |
| 1 | Randall Middleton | Middleton Associates | rand@middletonassociates.net | 309/452-1271 | b |
| 2 | Christa Healy | Principal - Adams | <u>chealy@lincoln27.net</u> | 217/732-3253 | |
| 3 | Kent Froebe | Superintendent | kfroebe@lincoln27.net | 217/732-2522 | |
| 4 | Rod Hoselton | Union Roofing | <u>rod@unionroofing.com</u> | 815/945-2141 | |
| 5 | CJ Wood | Henson Robinson | <u>cwood@henson-robinson.com</u> | 217/544-8451 | |
| 6 | Zach Yearta | Top Quality Roofing | topquality@tqrfg.com | 217/864-9483 | |
| 7 | Mary Pruitt | Roofing Associates LLC | mdm@roofingassociatesllc.com | 217/522-3254 | |
| 8 | Dave Durflinger | Kreiling Roofing | Ddurflinger@kreiling.com | 309/673-3649 | |
| 9 | Sammy Schultz | TUP Quality | | 1 | |
| 10 | 639V MED | PREMER | WanvErplemterchi. an | 6305197620 | |
| 11 | Vinessa Virutescal | Premper. | Vanessa popemierchi.com | 2247045036 | |
| 12 | John NICKS | Anven | John @ Soufers Joca 112, con | | |
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