



1702 W. College Ave. Suite E
Normal, IL 61761-2793
p: 309.452.1271
f: 309.454.8049
www.middletonassociates.net

McLean County Unit District No. 5 Grove Elementary School 2021 Partial Reroof
A/E #:25232320
Thursday, March 4, 2021
11:30 a.m. at Grove Elementary School
PRE-BID MEETING MINUTES

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

1. Identified Upper Gym, IMC roof as Base Bid.
2. Discussed counter flashing as existing and as proposed on plans. 30-year warranty must be preserved in the solution to this condition.
3. The overflow drains were pointed out. In the International Building Code Section 1503.4, the overflow drains are described. However, it looks like to me that what has been done on this roof, it is doubtful they are needed. At this point, it is probably cheaper to flash the openings with rubber roofing than to close off and roof over.
4. Metal roof products will be Colonial Red color to match existing.

Bids are due by 10:00 a.m. Thursday, March 18, 2021 (prevailing time).

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.

A handwritten signature in blue ink, reading 'Randall E. Middleton'.

RANDALL E. MIDDLETON, ARCHITECT
MIDDLETON ASSOCIATES, INCORPORATED
REM/jlh
Attachment: Attendance Sheet

ATTENDANCE RECORD

Project No: 25232320
 Project Name: Grove Elementary School 2021 Partial Reroof
 Meeting Description: Pre Bid Meeting
 Date: Thursday, March 4, 2021
 Time: 11:30 a.m.
 Location: Front Entrance

✓

	Name	Representing	Email Address	Phone	
1	Randall Middleton	Middleton Associates	rand@middlettonassociates.net	309/452-1271	✓
2	Rod Hoselton	Union Roofing Co., Inc.	rod@unionroofing.com	815/945-2141	✓
3	Sheila Norman	Henson-Robinson Co.	sheila@Henson-Robinson.com	217/544-8451	
4	Bill Hoselton	Henson-Robinson Co.	bhoz@henson-robinson.com	217/544-8451	✓
5	Zach Yearta	Top Quality Roofing	topquality@tgrfg.com	217/864-9483	✓
6	Joe Adelman	Unit 5 - District Warehouse	adelmanj@unit5.org	309/557-4101	✓
7	MARK SINGLETON Mary Pruitt	Roofing Associates LLC	mary@roofingassociatesllc.com	217/522-3254	✓
8	Chip Schmadeke	Designed Roofing System	charles.schmadele-drs@comcast.net	217/585-1101	
9	Miranda O'Bryan	Western Specialty Contractors	miranda@westerngroup.com	309/512-3860	
10	Geoff Diekhoff	Kreiling Roofing	Ddurflinger@kreiling.com	309/673-3649	✓
11	Russell Steve Fox Courtney	Advanced Commercial Roofing	steve.fox@tsicfcacr.com	217/551-4157	✓
12	Danny Douglas	Advanced Commercial Roofing	danny.douglas@tsicfcacr.com	217/551-4157	
13	Wes Bethel	Wyman Roofing	wes@wymanroofing.com	309/679-0094	
14	Mark Rives	ABC Supply	Mark.Rives@abcsupply.com	309/202-7022	✓
15	Carl Cole	OBCI	Carlcole@ottobbaum.com	309-284-1724	✓
16	Thomas Rockwell	UNIT 5	rockwell@unit5.org	309-530-1283	✓
17					
18					
19					
20					