

February 18, 2020

TO: JOE ADELMAN

SUBJECT: Normal Community West High School Kitchen and North Music Addition 2020 Reroof
A/E #:25102320
McLean County Unit District No. 5
1:30 p.m., February 18, 2020 at Normal Community West High School
PRE-BID MEETING MINUTES

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

1. The expansion roll along south parapet wall and the south wall of the lower roof is not necessary in new roof unless a void is revealed between the wall and the deck after demolition.
2. This is a clarification: The description of existing insulation (3") and new insulation (2") in Specification 07200 Roof and Deck Insulation: paragraph 2.1.B,1. Is correct.
3. Otto Baum Co. (Carl Cole: carlcole@ottobaum.com) will be giving a price for joint repair and water repellant application to the walls above new roofs.

Bids are due by 9:45 a.m. Thursday, March 5, 2020.

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.



RANDALL E. MIDDLETON, ARCHITECT
MIDDLETON ASSOCIATES, INCORPORATED

REM/jlh

Attachment: Attendance Sheet

cc: Plan Holders
Attendees
file

ATTENDANCE RECORD

Project No: 25102320
 Project Name: Normal Community West High School Kitchen Addition and North Music Room Addition
 2020 Reroof
 Meeting Description: Pre Bid Meeting
 Date: Tuesday, February 18, 2020
 Time: 1:30 p.m.
 Location: Front Door

✓

	Name	Representing	Email Address	Phone	
1	Randall Middleton	Middleton Associates	rand@middletonassociates.net	309/452-1271	✓
2	Rod Hoselton <i>Red</i>	Union Roofing Co., Inc.	rod@unionroofing.com	815/945-2141	✓
3	Sheila Norman	Henson-Robinson Co.	sheila@Henson-Robinson.com	217/544-8451	
5	Bill Hoselton <i>BA</i>	Henson-Robinson Co.	bhoz@henson-robinson.com	217/544-8451	✓
7	Zach Yeara <i>Jee Potts</i>	Top Quality Roofing	topquality@tgrfg.com	217/864-9483	✓
8	Joe Adelman	Unit 5 - District Warehouse	adelmanj@unit5.org	309/557-4101	
9	<i>Bob Meyer</i> Mary Pruitt	Roofing Associates LLC	<i>Bob</i> mary@roofingassociatesllc.com	217/522-3254	✓
10	Chip Schmadeke	Designed Roofing System Inc.	charles.schmadeke-drs@comcast.net	217/585-1101	
11	<i>Darrell Caho</i>	<i>Western S. C.</i>	<i>darrille @</i> westerngroup.com	304-273-8672	✓
12	<i>Geoff Diekhoff</i>	<i>Kreiling Roofing</i>	<i>DDurflinger @</i> kreiling.com	<i>309-673</i> <i>3649</i>	✓
13	<i>Steve Fox</i>	<i>ACR</i>	<i>steve.fox@tsiefoacr.com</i>	<i>217 551-457</i>	✓
14	<i>Wes Bethel</i>	<i>Wyman Roofing</i>	<i>wes@wymanroofing.com</i>	<i>309 679-0044</i>	✓
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