

February 18, 2020

TO: JOE ADELMAN

SUBJECT: Parkside Junior High School 2020 Partial Reroof
A/E #: 24082318
McLean County Unit District No. 5
11:30 a.m., February 18, 2020 at Parkside Junior High School
PRE-BID MEETING MINUTES

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

1. The ERU (Energy Recovery Unit) in the screen enclosure (South part of roof project) will need to be lifted up and reset at least 8" higher to accommodate new roof flashing. This unit was installed in 2018 by Mid Illinois Mechanical. This will be in an Addendum.
2. On the 6' high wall around much of this center section roof area, the 90 mil EPDM may be extended up the wall and over the edge. There will be a break point for the lower roof on the wall and a metal edge trim at the top. A termination bar will need to be applied below the existing counter flashing. A detail will be included in an Addendum, and we will do this as an Alternate #1 to see if this is cost effective.

Bids are due by 10:00 a.m. Thursday, March 5, 2020. Addendum to follow.

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.



RANDALL E. MIDDLETON, ARCHITECT
MIDDLETON ASSOCIATES, INCORPORATED

REM/pks

Attachment: Attendance Sheet
cc: Plan Holders
Attendees
file

ATTENDANCE RECORD

Project No: 24082318
 Project Name: Parkside Junior High School 2020 Partial Reroof
 Meeting Description: Pre-Bid Meeting
 Date: Tuesday, March 18, 2020
 Time: 11:30 a.m.
 Location: Parkside Junior High School, 101 Parkside Rd., Normal, IL 61761

Attending

	Attendance Name	Representing	Email Address	Telephone	✓
1	Randall Middleton	Middleton Associates	rand@middletonassociates.net	309-452-1271	✓
2	Joe Adelman	Unit 5	adelmanj@unit5.org	309-557-4101	
2	Doug Johnson	Unit 5	johnsond@unit5.org	309-557-4104	
3	Kaine Hilt	Unit 5	hiltka@unit5.org	309-557-4000	✓
4	Rod Hoselton	Union Roofing	rod@unionroofing.com	815-945-2141	✓
5	Bill Hoselton <i>Bill Hoselton</i>	Henson-Robinson Co.	bhoz@henson-robinson.com	217-544-8451	✓
6	Zachary <i>Joc Potts</i>	Top Quality Roofing	topquality@tqrfg.com	217-864-9483	✓
7	<i>Rob Hoselton</i>	<i>Union Rfg Co</i>	<i>rod@unionrfg.com</i>		✓
8	<i>Geoff Diekhoff</i>	<i>Kreiling Roofing</i>	<i>D Durrflinger @kreiling.com</i>	<i>309-673 3649</i>	
9	<i>Steve Fox</i>	<i>ACR</i>	<i>steve.fox@tsicfacr.com</i>	<i>217-531-4157</i>	
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11					
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Copy of Meeting Minutes will be sent to:

1	Rob Koechle	Middleton Associates	rkoechle@middletonassociates.net	309-452-1271	
2	Ann Fair	Unit 5	faira@unit5.org	309-557-4100	
3					