

TO: Plan Holders

April 4, 2018

SUBJECT: Deemack High School Reroof
Deer Creek Mackinaw CUSD 701
A/E Project No. 2351 1217
Tuesday, April 3, 2018 3:30 PM at District office
PRE-BID MEETING MINUTES

Following are abridged minutes for the above subject meeting. A copy of the attendance sheet is attached.

1. Discussed highlights of Section 00 2113 Instruction for Bidders:
 - 2.A Qualifications of contractor and personnel.
 - 2.C Examination of site and bid documents
 - 2.G. Intent, completed project, do not want to hear about something missing. This would not unreasonably cover hidden problems such as deteriorated hidden conditions or concealed utilities not noted to be expected.
 - 2.16 Illinois Steel Procurement Act
 - 2.17 IDLR rules, prevailing wages, certified payrolls
 - 2.18 No sales tax.
 - 2.19 No tobacco, alcohol or drugs on site.
 - 2.20 Sexual harassment, any issues remove employees from site.
 - 2.21 Background investigation, Contractor to maintain list of employees, not employ anyone on site not allowed to be on a k-12 site by law and make sure all employees are aware that a background check can be run at any time upon the request of the school district or the Regional Office of Education. *Background checks may include fingerprint check.*
2. Overview of Section 00 2413 Scope of Bid:
 - 1.1 All work single contract.
 - 1.3 Allowance:

Make sure to include the allowance of \$5,000 is in your bid, it is not an owner "add on" it is to be included in your bid amount. This is to apply toward any unexpected issues we encounter that are not consistent with what we might expect to find or for scope adjustments.
 - 1.4 Alternate bids:

Alternate #1 30 year on base bid
Alternate #2 overlay ballasted roofs in lieu of complete tear off.
Alternate #3 30 year Warranty in consideration of alternate #2 if taken
Alternate #4 fluid applied roofing system on the EPDM area of the job.
Alternate #5 30 warranty on the EPDM roofs in the event alternate #4 is taken.
3. Project Schedule 00 3000 – start date anticipated to be May 28, substantial completion August 10.
5. Proposal 00 4000:
 - a. Base Bid
 - b. Allowance, \$5,000 is to be included in the price per Scope of Bids, and is again noted on the bid form to help you remember to include it. No alternates unless requested by addendum
 - c. Bidder Certifications you are signing off on
 - d. There is a form for voluntary alternate behind the bid form in the book.
(Not discussed but for your information, copies of all forms may be used, you do not need to submit on originals forms from the Architect, DO need original signatures).
 - e. Bids are to be delivered to and will be opened at the Deemack District office: 401 E. Fifth Street, Mackinaw, IL 61755, at the same time and place, 2:00 p.m., April 12, 2018.

6. No addendums issued to date.
7. On line, with the documents, we will post addendums, always check there for most recent addendum to be sure you are up to date on the bid submittal.
 - Also, if we receive email questions, preferred method, we will post the response so everyone can see our interpretations.
8. Any contractor that wishes to be indicated on the Bidder / Sub-Supplier list must let us know or we will not list nor send emails of addendums or other information as may become pertinent
8. Reminder, all bids to be received by 2 PM at the District Office not the High School Office. This is the entrance by the parking lot.
9. Pending addendum items:
 - 07 5323/1.10 A.2. The base bid warranty is 25 year, disregard mention of 15 year or 20 year.
 - 07 5323/1.10.B.1. The base bid warranty is 25 year, disregard mention of 15 year or 20 year.
 - 07 5323/3.5 B.d. delete reference to batten strips, this project is adhered.
10. Discussion:
 - Any tapered insulation on job? None beyond transitions or if found to be wet, tear off.
 - Does EPDM have to be tear off if first layer of new insulation is in mechanically attached through it? No, if not required by membrane manufacturer.
 - Question, Spec 07 5323 / 2.2.A. mentions reinforced EPDM. That is not required, will be corrected by addendum.
-12. Site walk over roof
Pointed out gas line that needs raised. Pointed out access limited to east and west by the track and field project.

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.

Instructions and interpretations in these minutes are to be included as known information considered in the bid process.



RUSSELL W. MIDDLETON
MIDDLETON ASSOCIATES INCORPORATED

RWM/pks

Attachment: Attendance Sheet

cc: file

ATTENDANCE RECORD

Project No.: 2351 1217

Project: Deer Creek-Mackinaw High School 2018 Re-roof
Deer Creek-Mackinaw CUSD #701

Meeting Description: Pre Bid Meeting

Date: Tuesday, April 3, 2018

Time: 3:30 p.m.

Place: Deer Creek-Mackinaw CUSD #701, District Office

Attendant Name	Representing	Phone #	E-Mail
1. Jack Schneides	Western Specialty Contractors	309-303-9584	JackS@westerngroup.com
2. Jared Osterman	Western Specialty Cont.	309-676-2374	Jared@westerngroup.com
3. Scott Harris	Treanco	218-781-5299	Sharris@treanco.com
4. Darrell Caho	Richards Bldg Supply	309-229-9057	dcaho@richards-supply.com
5. C.J. Wood	Hansen Robin Son Co	217-280-0341	CJ@Hansen-RobinSon.com
6. John Kelly	Designed Roofing Systems	217-741-1619	Johnkelly92@gmail.com
7. Joe Anders	DRS	217-585-1101	CIANDERS@COMCAST.NET
8. Dan Moore	Kneiling	309-685-0677	dmoore@kneiling.com
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