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February 20, 2018

TO: JOE ADELMAN

SUBJECT: Towanda Elementary School 2018 Reroof
A/E #: 23092117
McLean County Unit District No. 5
11:30 a.m., February 19, 2018 at Towanda Elementary School
PRE-BID MEETING MINUTES

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

1. Roof deck at Towanda: Gym is Gypsum; 1965 Cafeteria is Gypsum; 1953 Classrooms (three on east side) are gypsum. Plan showing pavers and roof cut information will be included in Towanda Addendum. The 1965 Cafeteria and the 1953 classrooms will require 1/8" tapered insulation. The 1990 Addition will require tapered insulation **ONLY on crickets between roof drains. The joists are already sloped.**
2. Following are additions and corrections which will be included in the addendum:
 - a. The stainless steel boiler flue is in good condition and will remain as is. In the new Boiler Room at the Southeast corner of the building there is a disconnected water heater flue which shall be removed on roof and below roof. Install a new flue for the kitchen water heater up through the roof using detail on drawing.
3. A question was asked about how many of the curb mounted equipment are connected to electrical system. We believe that all of them are, but it is unknown if all are operational.

Bids are due by 1:30 p.m. Thursday, March 8, 2018. Addendum to follow.

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.

RANDALL E. MIDDLETON, ARCHITECT
MIDDLETON ASSOCIATES, INCORPORATED

REM/pks

Attachment: Attendance Sheet

cc: Plan Holders
Attendees
file

ATTENDANCE RECORD

Project No: 23092217
 Project Name: Towanda Elementary School 2018 Reroof
 Meeting Description: Pre Bid Meeting
 Date: Monday, February 19, 2018
 Time: 11:30 a.m.
 Location: McLean County Unit District No. 5 at Towanda Elementary School, Meet at Main Entrance

	Attendance Name	Representing	Email Address	Phone Number
1	Carl Cole	Otto Baum Company	Carl.cole@otto.baum.com	309-284-1724
2	STEVE BOWSER	DRS	SBOWSER@COMCAST.NET	217-416-4154
3	GARY McSweeney	Royle Mech Service	gmcswen@roylecorp.com	309-674-6648
4	Geoff Diekhoff	Kreiling Roofing	GDiekhoff@kreiling.com	1073-3049
5	TERRY GARDY	Illinois Prairie Elec	info@ipelec.biz	309-664-0162
6	Joe Potts	Top Quality Rfg	topquality@trvfg.com	217-864-9483
7	Rod Heselton	Union Rfg.	rod@unionroofing.com	828- 2741 2741
8	Brandon Dennis	HRCO	brandon@hensen-robison.com	217-544-8451
9	KAINE HILT	UNIT 5	hiltka@unit5.org	275-7418
10	RANDALL MIDDLETON	ARCH.	rand@middlesonassociates.net	452-1271
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