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February 23, 2018

TO: JOE ADELMAN

SUBJECT: Normal Community West High School (NCWHS) Tennis Court Resurface Project 2018
A/E #: 22722216
McLean County Unit District No. 5
11:30 a.m., February 22, 2018 at Normal Community West High School
PRE-BID MEETING MINUTES

Following are abridged minutes for subject meeting. See attached sheet for list of persons in attendance.

1. The fence wire fabric shall be 1 ¾" square, not 2" square. All new wire fence fabric shall be black vinyl coated. This will include the fence fabric dividing the 3 pairs of courts.
2. New fence fabric will be looked at for the four perimeter sides—this will be firmed up in the Addendum.
3. Painting of upright fence support posts was discussed. This may or may not happen – check Addendum.
4. The detail 1/C-4 shows the center net anchor. This will not be done with concrete. The new center net anchor will be mounted on a steel pipe anchor installed by the surfacing contractor.

Bids are due by 2:30 p.m. Thursday, March 8, 2018.

The preceding minutes of this meeting are subject to corrections, as to text and contribution. These minutes serve to indicate what the Architect's office concluded from the meeting and are not offered as a complete record of the meeting. Misunderstandings, errors and additions, if any, should be brought to the attention of this office, promptly, so any problems with minutes will not carry over or compound in the future.

RANDALL E. MIDDLETON, ARCHITECT
MIDDLETON ASSOCIATES, INCORPORATED

REM/pks

Attachment: Attendance Sheet

cc: Plan Holders
Attendees
Joe Adelman
Doug Johnson
file

ATTENDANCE RECORD

Project No: 22722216
 Project Name: NCWHS Tennis Court Resurface Project 2018
 Meeting Description: Pre Bid Meeting
 Date: Thursday, February 22, 2018
 Time: 11:30 a.m.
 Location: McLean County Unit District No. 5 at NCWHS Tennis Courts

	Attendance Name	Representing	Email Address	Phone Number
1	Dennis Stafford	JR Stewart Contractor	Dennis.Stafford@jrstewart.com	309-829-2964
2	Shane Moses	Hohulin Fence	sdmoses@hohulinfence.com	309-657-9396
3	Pat Judge	All weather courts	TENNISAWC@aol.com	217-361-5501
4	RANDY KAUFMAN	McLEAN COUNTY ASPHALT	RANDY.KAUFMAN@MCLEANCOUNTYASPHALT.COM	309-822-4811
5	KAINE HILT	UNIT 5	hiltka@unit5.org	309 275 7418
6	RANDALL MIDDLETON	AREM.	rand@mmiddletonassociates.net	452 1271
7	STAN LEWIS	UNIT 5 NWHS A.D.	LEWISS@unit5.org	
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